THE GANDHIGRAM RURAL INSTITUTE

(Deemed to be University)

Gandhigram – 624 302, Dindigul District, Tamil Nadu

QUOTATION CALL NOTICE

INVITATION OF COMPETITIVE QUOTATIONS FOR THE SUPPLY OF 25 COMPUTER CHAIRS – TWO ALTERNATIVE OPTIONS

Quotation Reference No.: S.Ag. A.S/59/2026-2027/

Date: 18.11.2026

Quotations are invited on behalf of the **Registrar, The Gandhigram Rural Institute, Gandhigram**, from reputed, experienced and reliable manufacturers/dealers/suppliers for the supply of 25 computer chairs for the establishment of a Computer Laboratory in the School of Agriculture and Animal Sciences (SA&AS), The Gandhigram Rural Institute.

With a view to ensuring economy in expenditure while maintaining the required quality, comfort and durability, quotations are invited for the following two alternative types of chairs:

1. **Option I:** Movable revolving computer chairs with wheels and height-adjustable mechanism.
2. **Option II:** Fixed, non-revolving moulded plastic chairs without wheels.

Suppliers are requested to quote separately for both options, in accordance with the technical specifications furnished in Annexure I and Annexure II, respectively.

The Institute intends to procure **only one of the above alternatives for 25 chairs**, depending upon the comparative price, quality, durability, suitability and availability of funds within the approved administrative and financial limit.

1. Details of the Requirement

Particulars	**Details**
Name of the item	Computer chairs
Quantity required	25 Nos.
Option I	Movable revolving computer chairs – 25 Nos.
Option II	Fixed, non-revolving moulded plastic chairs – 25 Nos.
Procuring authority	The Registrar, The Gandhigram Rural Institute
Indenting department	School of Agriculture and Animal Sciences
Place of delivery	School of Agriculture and Animal Sciences, GRI, Gandhigram – 624 302
Last date for receipt of quotations	Upto 5 PM on 07.12.2026
Validity of quotation	45 days from the last date of receipt of quotations

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2. Instruction for submission of Price Quotations

1. Suppliers are requested to quote separately for Option I and Option II. They may quote for either one option or both options.
2. The quotation shall clearly indicate the brand, make, model and relevant technical details of the chairs offered.
3. The unit price and total price for 25 chairs shall be indicated separately for each option.
4. Applicable GST, transportation, delivery and assembly charges, if any, shall be clearly indicated. The final quoted amount shall be inclusive of all applicable charges.
5. The quotation shall remain valid for 45 days from the last date prescribed for receipt of quotations.
6. The chairs offered shall be new, unused and free from manufacturing defects.
7. The supplier shall ensure delivery of the chairs at the School of Agriculture and Animal Sciences, The Gandhigram Rural Institute, Gandhigram, within the delivery period specified in the supply order.

3. Physical Demonstration and Technical Evaluation

Suppliers may be required to demonstrate the chairs offered for evaluation by the Purchase Committee or its authorized representatives.

The demonstration will facilitate assessment of seating comfort, ergonomic suitability, stability, workmanship, material quality, durability and overall suitability for use in a Computer Laboratory.

The same evaluation criteria shall be applied uniformly to all participating suppliers. The Institute reserves the right to seek samples or demonstrations, wherever necessary, before finalizing the procurement.

4. Evaluation and Selection

The quotations received for the two options will be evaluated separately with reference to the approved technical specifications, quality, suitability, durability, warranty and price reasonableness.

The Institute reserves the right to select either Option I or Option II, based on the overall suitability and economy of the offer and within the approved administrative and financial limit. The lowest quoted price alone shall not automatically determine the selection if the offered product does not satisfy the prescribed technical and quality requirements.

The final selection and placement of the supply order shall be subject to the recommendation of the Purchase Committee, approval of the competent authority and compliance with the applicable procurement rules.

5. Delivery and Warranty

The successful supplier shall deliver all 25 chairs to the School of Agriculture and Animal Sciences, The Gandhigram Rural Institute, Gandhigram, within the delivery period specified in the supply order.

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The supplier shall clearly specify the warranty period and provide necessary after-sales support for any manufacturing defects during the warranty period.

6. Submission of Quotations

The quotation shall be submitted in a sealed envelope prominently superscribed as:

"QUOTATION FOR THE SUPPLY OF 25 COMPUTER CHAIRS – OPTION I / OPTION II / BOTH OPTIONS"

The quotation shall be prepared in the name of:

The Registrar

The Gandhigram Rural Institute
Gandhigram – 624 302
Dindigul District, Tamil Nadu.

The sealed envelope containing the quotation shall be addressed and sent to:

The Dean

School of Agriculture and Animal Sciences
The Gandhigram Rural Institute
Gandhigram – 624 302
Dindigul District, Tamil Nadu.

The quotation must reach the above address on or before 5 PM on 07.12.2026. Quotations received after the prescribed deadline may not be considered.

7. General Conditions

1. The Institute reserves the right to inspect and evaluate the chairs offered by the suppliers.
2. The Institute reserves the right to accept or reject any or all quotations, in whole or in part, in accordance with the applicable procurement rules and without assigning reasons.
3. The purchase order shall be issued only after completion of the evaluation process and obtaining approval from the competent authority.
4. Payment shall be made as per the applicable financial rules of the Institute, subject to satisfactory delivery and inspection.
5. The procurement shall be undertaken within the approved administrative and financial limit, subject to availability of funds and applicable procurement procedures.

This quotation call notice, along with the technical specifications for both alternatives, is published on the official website of The Gandhigram Rural Institute for wider publicity and participation by interested suppliers.

Suppliers are requested to submit their most competitive and reasonable quotations.

Registrar
The Gandhigram Rural Institute
Gandhigram – 624 302
For and on behalf of The Gandhigram Rural Institute

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Annexure I – Technical Specifications for Movable Revolving Computer Chairs.

S. No.	Parameter	Minimum requirement proposed
1	Type	Ergonomic movable revolving study / computer chair
2	Quantity	25 Nos.
3	Seat	Polimer
4	Backrest	Ergonomically shaped backrest providing adequate back support
5	Height adjustment	Pneumatic/gas-lift seat-height adjustment
6	Armrests	Fixed
7	Base	Sturdy five-star base
8	Castors	Smooth-rolling castors suitable for indoor flooring
9	Frame and structure	Strong, stable and durable construction
10	Load-bearing capacity	Minimum 120 kg
11	Finish	Neat, durable finish suitable for institutional use
12	Warranty	Minimum one year against manufacturing defects
13	Delivery	Delivery at the consignee's premises

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Annexure II – Technical Specifications for Fixed, Non-Revolving Moulded Plastic Chairs.

S. No.	Particulars	Required specifications
1	Type	Fixed, non-revolving plastic chair without wheels
2	Material	High-quality, durable, virgin or equivalent-grade polypropylene (PP) or equivalent suitable moulded plastic
3	Design	One-piece moulded or robustly constructed chair with an integrated seat and backrest
4	Seat	Broad, comfortable and ergonomically contoured seating surface
5	Backrest	Properly curved backrest providing adequate back support
6	Legs	Four sturdy, stable legs with adequate load-bearing capacity
7	Leg protection	Anti-skid/non-marking protective caps or equivalent provision
8	Armrests	With or without armrests; details to be specified by the supplier
9	Finish	Smooth, uniform finish without sharp edges, cracks, burrs or manufacturing defects
10	Load-bearing capacity	Minimum 120 kg
11	Colour	Standard institutional/neutral colour; supplier shall specify available colours
12	Maintenance	Easy to clean and maintain
13	Warranty	Minimum one year against manufacturing defects
14	Quantity	25 Nos.

Additional requirements:

1. The chairs shall be sturdy, durable and suitable for regular use by undergraduate students in a Computer Laboratory.
2. The chairs shall have a stable four-legged structure and shall not wobble when placed on a level floor.
3. The seat and backrest shall be designed to provide reasonable comfort during computer-based academic activities.
4. The plastic material shall be resistant to normal wear and tear and suitable for institutional use.
5. The supplier shall specify the make, model, material grade, dimensions, weight-bearing capacity and warranty details.
6. The supplier may be required to produce a sample or demonstrate the chair for physical assessment by the Purchase Committee.
7. The chairs shall be supplied in good condition, free from cracks, defects, sharp edges and other imperfections.

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Part B. Additional Terms & Conditions

ATC 1 — New and unused products

All chairs supplied shall be brand new, unused and free from manufacturing defects.

ATC 2 — Compliance with specification

The chairs shall conform to the specifications mentioned above.

ATC 3 — Quality and workmanship

The chairs shall be suitable for regular institutional use in a computer laboratory. The seat, backrest, adjustment mechanism, base, castors and other components shall be sturdy and function properly.

ATC 4 — Delivery

The quoted price shall include packing, transportation, unloading and delivery at the School of Agricultural and Animal Sciences, GRI, Gandhigram. No additional transportation or unloading charges shall be payable beyond the accepted contract price.

ATC 5 — Transit damage

Any chair damaged during transportation or unloading shall be repaired or replaced at the seller's expense.

ATC 6 — Inspection

The Institute shall inspect the chairs for quantity, model, construction, finish, stability, adjustment mechanism and conformity with the accepted specification before acceptance.

ATC 7 — Functional testing

The seat-height adjustment, armrests, castors and other specified features shall be checked for normal functioning. Chairs with defective mechanisms or material deviations from the accepted specification shall be dealt with under the applicable contract.

ATC 8 — Warranty

The chairs shall carry a minimum one-year warranty against manufacturing defects from the date of final acceptance. Defects covered by warranty shall be rectified or the affected chairs replaced in accordance with the contract, without additional cost to the Institute.

ATC 9 — Replacement of defective products

Any chair found defective or non-conforming at the time of inspection or during the applicable warranty period shall be repaired or replaced as required under this contract.

ATC 10 — Quantity and accessories

The successful bidder shall supply 25 chairs with all components and fittings required for their normal and safe use. Where assembly is necessary and included in the bid, the quoted price shall cover assembly at the consignee's premises.

ATC 11 — Documentation

The seller shall provide the invoice, delivery challan and applicable warranty documentation.

ATC 12 — Bid validity and delivery period

The bid validity shall be 45 days from the last date prescribed for the receipt of quotation. The bid validity and delivery period shall be specified in the bid.

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